

BRYAN MARCUS	JAIME GARMAN	JUSTIN CONN	JEREMY MEADOWS
PRINCIPAL Ext. 6000	ASSISTANT PRINCIPAL Ext. 6030	ASSISTANT PRINCIPAL Ext. 6003	ASSISTANT PRINCIPAL Ext. 6029
Supervision & Evaluation of: Substitutes, Math, Band, Journalism, Custodial, Speech and Debate, Yearbook, Certificated/Classified	Discipline & Attendance: (A-Gi) Supervision & Evaluation of: , Counseling, World Language,,Science, ELD, AVID, 504 Coordinator	Discipline & Attendance: (Go-Ni) Supervision & Evaluation of: *Athletics, English, Social Science, Physical Education,	Discipline & Attendance: (No-Z) Supervision & Evaluation of: *Special Ed. Career Technical Education, Home Economics, Fine/Performing Arts, ASB *Activities
Admin Executive Cabinet	AVID Tutors	AP Testing/Audit/Ordering/Administration and Training	After School Tutoring
Back-to-School Night	Aeries Student/Parent Portal Account	Athletic PE	CAASPP Testing (Ordering and Administration)
Bell Schedule/Master Calendar	Attendance Office Operations	Athletic Eligibility	Friday/Saturday School/Wellness Days
Classified and Certificated In-Service Meetings	AVID	College Board Liaison	Instructional Assistants
Campus Tours/Mornings with Marcus	BTSA Liaison	IB Programme	Facilities (non-athletics)
Department Chair Meetings	CBEDS	ISPE	Parking
E-News	ELAC	LCAP (Local Control Accountability Program) / SPSA	PSAT/ACT
Education Leadership, Curriculum Coordination (Formative/Common Core)	Grade Reporting Aeries (D/F, Progress and 1 st /2 nd Semester Grades).	Online Health	Safety & Civil Defense, Earthquake Preparedness & Drills/Comprehensive Safe School Plan.
Field Trips	Graduation Senior Activities/Awards Ceremony, End-of-Year Activities	School Site Council	Social Media Outreach
General Fund Budget, Allocation & Control	LCC Info Night/Middle School Visits	Student Recognition	Start Smart
Guest Speakers	Master Schedule/Classroom Utilization	Student Lockers (PE)/Skateboard/Bike Racks	Student Clubs
Master Facility Plan/Prop AA	Registration (New/Freshmen)	SST/504's/IEPs/SART/SARB	SST/504's/IEP's/SART/SARB
Office Operations	Staff Syllabi	Use of Athletic Facilities	Student Obligations: Textbook, Free and Reduced Lunch Applications
LCAP (Local Control and Accountability Plan)	Student Presentations (9-12)	WASC	Textbook Accounting (online)
LCC Foundation/Grants	School Profile	Activities Program/Athletics:* Athletic Supervision Scheduling* Athletic Eligibility* Physicals* Coaches/Student Meetings* Maverick Athletic Boosters (MAB)* <i>*In conjunction with Athletic Director</i>	Transportation
Plant Maintenance & Operations	School Business Days/Pictures		Activities Program/ASB: Internal Accounts* Master Calendar* Student Connected Assemblies* Clubs (Sponsored/Non)*
Public Relations/Information/Website	Student Admission		
Purchasing	Student Brochure		
School Goals & Evaluation	SST/504's/IEP's/SART/SARB		
School Accountability Report Card (SARC)	Work Permits		
WASC			