




School Business Days, August 2009





Checklist for the Day You Come


-  **First Stop- 400 Gate**
Turn in and get a hand stamp:
 - **Signature Verification Form (Mandatory)**
 - **Application for Free and Reduced Lunch (Optional)**
 - **San Dieguito Alliance Pledge (Optional)**


-  **Second Stop – On the Walkway to the Student Center**
Turn in and get a hand stamp:
 - **Emergency Form (Mandatory)**


-  **Third Stop – On the Walkway to the Student Center**
At this station, you will be checked to see if you have any outstanding debts. If you are clear, get your hand stamped to move to the next station. If you owe money, you will be directed to a location where you can pay what you owe. You must clear all debts before you can pick up your ID card and class schedule. Once you are cleared, get your hand stamped to move to the next station.


-  **Fourth Stop – Follow the signs to the ID picture station**
Show the three stamps from the previous stations. You will be given a picture card and directed to room 760 to have your picture taken for your ID card and yearbook photo (except seniors). You will receive your ID card immediately from the photographer. You will receive a proof series from Gerardy Photography after school starts and can order photos on-line directly from them.


-  **Fifth Stop – Student Center**
Once you have your ID card, you can turn in your **Dance Contract** and get your dance sticker for your ID card.


-  **Sixth Stop – Student Center**
Pick up your class schedule. You must have your ID card to get your schedule.

-  **Foundation – Student Center**
Turn in the Foundation Donor and Student Directory form (use check or credit card.) If you choose not to be in the Student Directory you must turn in the "Opt Out Form." Checks made payable to the LCCHS Foundation. Turn in the Volunteer form and the Volunteer Code of Conduct form.

-  **ASB – Student Center**
Purchase MAV wear and Senior Class T-Shirts. Checks made payable to LCCHS.

-  **Finance Window – Student Center**
 - **PSAT:** \$19. Checks made payable to SDUHSD. Must be a separate check.
 - **ASB Sticker:** \$50. Checks made payable to LCCHS.
 - **PE Clothes:** \$20. Checks made payable to SDUHSD. This check may be combined with the PSAT check.
 - **Yearbook/packages:** Pricing varies. Checks made payable to LCCHS.
 - Donations to support the **Lariat**, the school newspaperYou may write one check for the LCCHS items.

-  **PE Clothes – Student Center**
You can pick up your PE clothes with a receipt from the Finance Office

-  **Parking Stickers**
Drive to the ASB gate. Be sure to have proof of valid insurance, car registration, and a check for \$40 made payable to SDUHSD.