

<b>RENO MEDINA</b>	<b>JAIME GARMAN</b>	<b>LEO FLETES</b>	<b>JEREMY MEADOWS</b>
INTERIM PRINCIPAL Ext. 6000 <b>Departments:</b> Substitutes, Yearbook, Journalism, Certificated/Classified, Custodial, <b>Counseling, Math, Science</b>	ASSISTANT PRINCIPAL Ext. 6030  <b>Discipline &amp; Attendance: (A-GI)</b> <b>Departments:</b> World Language, English , <b>*ASB Activities, *Special Ed, 504</b> <b>Coordinator</b>	INTERIM ASSISTANT PRINCIPAL Ext. 6003  <b>Discipline &amp; Attendance: (Go-Ni)</b> <b>Departments:</b> Band, Speech and Debate, Career Technical Education, ELD, AVID, Home Economics, Fine/Performing Arts,	ASSISTANT PRINCIPAL Ext. 6029  <b>Discipline &amp; Attendance: (No-Z)</b> <b>Departments:</b> Physical Education, Social Science <b>*Athletics, Title 9 Coordinator</b>
Admin Executive Cabinet	AVID Tutors (Stapko)	After School Tutoring	BTSA Liaison
Back-to-School Night	Aeries Student/Parent Portal Account	Attendance Office Operations	CAASPP Testing Coordinator
Bell Schedule/Master Calendar	AP Testing/Audit/Ordering/Administration and Training	AVID	ISPE
Classified and Certificated Meetings	CBEDS	Facilities (non-athletics)	Online Health
Campus Tours/Mornings with Principal	College Board Liaison	Friday/Saturday School/Wellness Days	Athletic PE
Department Chair Meetings	Graduation Senior Activities/Awards Ceremony, End-of-Year Activities	Grade Reporting Aeries (D/F, Progress and 1 <sup>st</sup> /2 <sup>nd</sup> Semester Grades).	Social Media Outreach
E-News	IB Programme	Instructional Assistants	ASVAB/NAEP
Education Leadership, Curriculum Coordination (Formative/Common Core)	LCC Info Night/Middle School Visits	Parking/Start Smart	LCAP (Local Control Accountability Program) / SPSA
Field Trips/Guest Speakers	PSAT/ACT	Campus Supervisors	SST/504's/IEP's/SART/SARB
General Fund Budget, Allocation & Control	Master Schedule/Classroom Utilization	PSAT/ACT	School Site Council
IB Programme	Student Clubs	Staff Syllabi	CA Healthy Kids Survey
Master Facility Plan/Prop AA	School Profile	Student Recognition	PE Lockers/Skateboard/Bike Racks
Office Operations	School Business Days/Pictures	Student Admission	Student Obligations: Textbook, Free and Reduced Lunch Applications
LCAP (Local Control and Accountability Plan)/SPSA	Student Brochure	Safety, Earthquake Preparedness & Drills/Comprehensive Safe School Plan.	Textbook Accounting (online)
LCC Foundation/Grants	SST/504's/IEP's/SART/SARB	SST/504's/IEPs/SART/SARB	Activities Program/Athletics:* <b>Athletic Supervision Scheduling*</b> <b>Athletic Eligibility*</b> <b>Physicals*</b> <b>Coaches/Student Meetings*</b> <b>Maverick Athletic Boosters (MAB)*</b> <b>Facilities*</b>
Plant Maintenance & Operations	Work Permits	Athletic/SPED Transportation	<i>*In conjunction with Athletic Director</i>
Public Relations/Information/Website	Activities Program/ASB: <b>Internal Accounts*</b> <b>Master Calendar*</b> <b>Student Connected Assemblies*</b> <b>Clubs (Sponsored/Non)*</b>	Athletic/SPED Transportation	
Purchasing		Student Teacher/Observations/Placement	
School Goals & Evaluation			
School Accountability Report Card (SARC)			
WASC			